

July 9th, 2021

To whom it may concern,

Prof. Yoko IKEDA  
Director, Center for Global Education  
Ibaraki University

## Call for Applications to Ibaraki University Online Exchange Program for the second semester in AY2021

We are pleased to inform that we decided to carry out the Online Exchange Program (Program I only) in 2021 Fall, with considering based on the current global situation and future prospect.

We are looking forward to hearing from you with your nominations and application form by the due date.

### 1. The number of students to be accepted

Within the number stated in the agreement

(We will adapt it by considering the number of students currently being accepted by Ibaraki University. We can accept up to 10 online students in each level (Level 1, 4, 5).)

\*The online student will be regarded as physical exchange student equally according to our agreement.

### 2. Eligibility

Applicants must meet all of the following conditions:

- (1) Full-time undergraduate/graduate students at your institution
- (2) Students who demonstrate excellent academic performance and personal integrity
- (3) Students who do not intend to obtain a degree at Ibaraki University
- (4) Students who have definite purpose and plan for studying with the aim to benefit from this online program
- (5) Students who are still registered as full-time registration at the partner university during their participation in this online program.

### 3. Status of student

An exchange student from a partner university is accepted as “Special Auditor” at Ibaraki

University.

#### 4. Period

One semester, the second semester in 2021

#### 5. Semester Dates and Schedule

The second semester in 2021	
Late September, 2021	Orientation
September 29 <sup>th</sup> , 2021	The beginning of 3rd Quarter
November 30 <sup>th</sup> , 2021	The end of 3rd Quarter
December 1 <sup>st</sup> , 2021	The beginning of 4th Quarter
February 14 <sup>th</sup> , 2022	The end of 4th Quarter

\*Note: The schedule is subject to change.

#### 6. Program

■ Program I: Online Ibaraki Japanese Language and Culture Program	
Location	Microsoft Teams
Period	The second semester in 2021: September 21 <sup>st</sup> , 2021 – February 28 <sup>th</sup> 2022
Outline	<p>This program aims to provide students with an opportunity to learn and improve the Japanese language and to deepen their understanding of Japanese culture and society. Students take (1) Japanese Language Training Course (JLTC) and other (2) Japan-related classes.</p> <p>A wide range of cultural and educational online activities will be also provided during the semester.</p> <p>*Please note that credits are not provided for Japanese Training Course, while a transcript showing class hours, grade and score is issued. Please consult with the staff from your home university in advance whether you are granted credits for classes from Japanese Training Course that you are going to take.</p> <p>*As to Japan-related classes other than JLTC, a transcript showing credit and grade is issued.</p>
JLTC Level	<p>Level 1: Beginners. Level 1 covers contents of equivalent to JLPT N5 level.</p> <p>Level 4: Upper-intermediate students. Level 4 covers contents of equivalent to JLPT N2 level.</p> <p>Level 5: Advanced students. Level 5 covers contents of equivalent to JLPT N1 level.</p> <p>* Only the above levels are offered. Please note that Level 2 (beginner) and Level 3 (lower intermediate) are not offered.</p> <p>*Students who wish to attend Level 1 are required to have English communication skills.</p>

Timetable (Undetermined)	Please refer “Online classes timetable in the 2nd semester, AY2021”.
Note	<ul style="list-style-type: none"> <li>▪ The online classes will be carried out through “Teams ©Microsoft”. The good internet connection is necessary for the participant.</li> <li>▪ The timetable is arranged between 8:40 am and 5:30 pm based on Japan Standard Time (JST). It will be early in the morning or late at night depending on the student's location.</li> <li>▪ The classes listed in “Online classes in addition to Japanese Language Training Course (Provisional)” have been determined to be conducted online as of now. There are other courses that are being considered offering online. Please check the latest information on the following website: <a href="https://sites.google.com/view/ibaraki-class-list/">https://sites.google.com/view/ibaraki-class-list/</a></li> </ul>

■ We are not accepting applications for Program II.

## 7. How to Nominate

Submit the nomination form and the other required materials by the due date by email.

<b>Due date</b>		
August 6 <sup>th</sup> , 2021		
<b>Email address to submit</b>		
<u><a href="mailto:StudentExchange01@ml.ibaraki.ac.jp">StudentExchange01@ml.ibaraki.ac.jp</a></u>  Toshifumi Komuro (Mr.) International Exchange Division, Ibaraki University		
<b>Application forms and documents</b>		Format
Nominations from your institution		
1	(Form1) “Nomination of the Applicants for IU Online Exchange Program”	PDF
Application document for each nominee (per applicant)		
2	(Form 2) “Application Form for IU Online Exchange Program” (Sheet 1) “Application Form for IU Online Exchange Program” (Sheet 2) “Questionnaire about level of JLTC and classes of other than JLTC”	Excel・PDF Excel
3	(Form 3) “Certificate of Enrollment of the Applicant for IU Exchange Program”	PDF
4	(Form 4) “Study plan”	Word/PDF
5	Academic transcript	PDF

6	Passport (page with face photo and information) *(If you don't have a passport) Student ID card in home university.	PDF
7	(If you have) The certification of Japanese-Language Proficiency Test (JLPT)	PDF

Notes	
◇	The number of applicants should be no more than that is stated in the agreement.
◇	Japanese or English translation of the materials is necessary for the case that they are written in other language. Any material in other language must be submitted with a corresponding Japanese or English translation.
◇	The coordinator of each university should arrange and send all the application documents and forms by email.
◇	The questionnaire on (Sheet 2) "Questionnaire about level of JLTC and classes of other than JLTC" in Form 2, is to investigate how many students will take and what kind of classes they will choose. This is not an official registration, which will be announced later.
◇	All the materials should be submitted as electric data attached to email. There is no need to send the original files by post. Please make a password for the materials if necessary. As to the (Sheet 1) "Application Form" in Form 2, please send both the scanned copy (PDF) with signature and the excel format data.

## 8. Tuition fees

Agreement	Entrance Examination Fee	Enrollment Fee	Tuition Fee
includes the tuition waiver	Waived	Waived	Waived
doesn't include the tuition waiver	Waived	Waived	14,800 JPY per credit*

\*As to most of the courses, 15 times 90-minute-class is equivalent to 2 credits. Some other courses offer 1 credit for 15 times 90-minute-class.

## 9. Notification of the results of applications and schedule afterward

At the end of August	Notification of acceptance or declination
September 10 <sup>th</sup> , 2021	Sending of Letter of Acceptance and IU Network ID

September 15 <sup>th</sup> , 2021	Announcement of classes and registration
September 21 <sup>st</sup> -22 <sup>nd</sup>	Individual setup of network account (by him/herself)
Late September	Online Orientation
September 29 <sup>th</sup>	beginning of the classes

\*Note: The schedule is subject to change.

## 10. Useful information

Ibaraki University

<https://www.ibaraki.ac.jp/en/>

Center for Global Education, IU

<http://cge.lae.ibaraki.ac.jp/en/index.html>

Microsoft Teams

<https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/group-chat-software>

JASSO “Student Guide to Japan”

[https://www.jasso.go.jp/en/study\\_j/sgtj.html](https://www.jasso.go.jp/en/study_j/sgtj.html)

JASSO “Study in JAPAN”

<https://www.studyinjapan.go.jp/en/>

## 11. Inquiries

If you have any questions, please contact us by email, either in Japanese or English.

Generally, the coordinator of each university should gather and summarize the inquiries from students. If the coordinator at each university permits, we will also accept inquiries directly from the applicant who has been nominated by the university.

Persons in charge
<p>Toshifumi KOMURO (Mr.) International Exchange Division, Ibaraki University</p> <p>E-mail: StudentExchange01@ml.ibaraki.ac.jp</p>